

NRG: Mac & FileMaker Shipping Software

How do I import my Worldship address book in to NRGship UPS?

NRGship UPS will import any excel or CSV file containing addresses into your Mac Address Book as a group. If you've exported your address book from My UPS, here are the steps to import:

1. Select the Address Book from the Dashboard to display the window below.
2. The Import button is in the menu bar of the Address Book window. Clicking Import will bring up a file-picker window that will let you select the file you'd like to import. You'll want to locate and select your WorldShip export file.
3. Once you've selected your file to import you'll choose UPS WorldShip from the option drop down on the lower left of the screen for your file-mapping layout and click Import.
4. When complete, the import creates a group called "UPS WorldShip Import". You can now select and ship to any of the addresses within this new group.

<https://www.nrgsoft.com/support/activekb/questions.php?questionid=108>